



## **MENTAL HEALTH EUROPE IS LOOKING FOR A POLICY MANAGER (fixed-term, 7-month maternity cover)**

[Mental Health Europe](#) (MHE) is looking for a motivated full-time Policy Manager to join its dynamic team in Brussels to cover for a 7-month maternity leave.

The Policy Manager will lead MHE's advocacy work, particularly in the field of mental health and the human rights of persons with psychosocial disabilities / living with mental ill-health.

### **Responsibilities:**

- Leading MHE's work on the implementation of the UN Convention on the Rights of Persons with Disabilities with regards to persons with psychosocial disabilities;
- Leading MHE's work on mainstreaming mental health in EU policies;
- Providing political intelligence, strategic support and expertise in the field of mental health and fundamental rights;
- Conducting research and producing reports on promising practices related to mental health;
- Supporting the organisation of MHE events related to mental health and human rights
- Supporting MHE's work around the upcoming European elections;
- Co-ordinating and supporting the work of MHE's Human Rights Committee and the "Beyond the Biomedical Paradigm" task force and to foster close links and co-operation with MHE's members;
- Contributing to the development of policy campaigning and advocacy strategies, preparing statements, position papers, briefings;
- Liaising with relevant institutions, human rights bodies, and other organisations active at the European level;
- Representing MHE at meetings and events across Europe;
- MHE being a small office, other tasks may be assigned from time-to-time.

### **Requirements:**

#### **Essential**

- Master's level or higher education and a minimum of 5 years of relevant work experience in the area of mental health policy and/or human rights;
- Excellent knowledge of the EU institutions, relevant EU and International policy in the human rights and mental health field, along with experience of policy advocacy work;
- Strong analytical thinking and policy awareness with the ability to interpret and communicate policy developments;
- Understanding of and commitment to the psychosocial model of mental health and social model of disability;
- Fluency in English – native level (written and spoken). Language skills will be tested during the interview with a writing exercise.
- Excellent writing skills (research and advocacy reports, articles, project proposals, other publications);
- Strong communication skills and ability to communicate clearly and concisely to a variety of audiences;
- Ability to work autonomously, to plan, prioritise and to take initiative;

- Ability to meet deadlines;
- Excellent interpersonal skills and ability to work in a small, busy, international team and to collaborate with a varies membership;
- Willingness to travel;
- Computer literacy.

#### **Desirable**

- Good knowledge of other European languages;
- Experience with a European/international NGO;
- Experience of working in a membership organisation.

#### **What we offer:**

- Work in a friendly and creative office environment at the heart of the Brussels EU district in a small, dynamic and international team;
- A monthly gross salary between 3100€ and 3500€, according to experience;
- Hospitalisation insurance, contribution to public transport, and lunch vouchers;
- MHE is an equal opportunities employer.

#### **APPLICATION PROCESS AND INFORMATION**

Applications should be submitted to MHE Director Claudia Marinetti: <mailto:claudia.marinetti@mhe-sme.org> by 26 February 2019. Please specify in the email subject **“Application for MHE Policy Manager position”**

#### **Applications should include only the following attachments:**

- A cover letter (no longer than 1 page) explicitly describing how the candidate’s profile matches the different job requirements described above and what the motivation for the post is. Please also address the following question: What do you see as the three key priorities in 2019 for mental health at EU level and how can you contribute?
- CV
- Details of two persons who can be contacted for references

All applicants must be qualified, eligible and able to work in Belgium. We are unfortunately not able to provide financial assistance to relocate to Brussels/Belgium. When considering applying for this position, especially if you need to relocate, please note that the starting date is April 1st.

We thank you for your interest in our vacancy. However, due to the large number of applications foreseen, we regret that only shortlisted candidates will be contacted.

**Closing date for applications: 26 February 2019**

**Date of interviews: week commencing 04 March 2019**

**Starting date employment: 01 April 2019**

#### **About Mental Health Europe**

Mental Health Europe is a European non-governmental network organisation committed to the promotion of positive mental health, the prevention of mental distress, the improvement of care, advocacy for social inclusion and the protection of the rights of (ex)users of mental health services, persons with psychosocial disabilities, their families and carers. More at: [www.mhe-sme.org](http://www.mhe-sme.org)

